

Paper Assignment, Requirements, and Due Dates

**Core History Term Paper – *The West and the World* and *America and the World*
Drs. Armstrong, Brown, Dawn, Francisco, Pettus, and van Voorhis**

Term paper requirements

The paper you write for this course comprises 30% of your final grade. Successful completion of the paper requires you to complete several tasks leading up to its final submission.

Students will write one major research paper demonstrating deep thought about a broad idea from a significant text (or texts) from the assigned readings for the class. Papers will analyze one or two authors from the semester's reading list, engaging with one of the following themes as an interpretive lens for reading the text:

Aristocracy, Art, Astronomy, Beauty, Citizen, Constitution, Courage, Custom and Convention, Democracy, Duty, Education, Emotion, Eternity, Evolution, Experience, Family, Fate, God, Good and Evil, Government, Habit, Happiness, History, Honor, Judgment, Justice, Knowledge, Labor, Language, Law, Liberty, Life and Death, Logic, Love, Man, Mathematics, Matter, Mechanics, Medicine, Metaphysics, Mind, Monarchy, Nature, Oligarchy, One and Many, Opinion, Physics, Pleasure and Pain, Progress, Prophecy, Prudence, Punishment, Religion, Revolution, Rhetoric, Same and Other, Science, Sin, Slavery, Soul, Space, State, Temperance, Theology, Time, Truth, Tyranny and Despotism, Universal and Particular, Virtue and Vice, War and Peace, Wealth, Will, Wisdom

Papers should demonstrate the unique perspective the author brings to the topic and propose why it matters in history.

For resources to approach the papers, students are strongly encouraged to attend one or more convocation sessions, as well as Writing Center workshops, the dates of which will be announced in class.

ALL WRITTEN WORK TURNED IN FOR CORE HISTORY MUST FOLLOW THESE BASIC RUBRICS:

- Typed work (word processor), neatly and legibly, 8½" x 11" paper
- 1" margins all sides
- Times New Roman font, 12 pt.

What follows is an explanation and schedule for the components of your paper.

1. PAPER PROPOSAL (30 POINTS)
DUE DATE: FRIDAY OF WEEK 5

Choose three authors, one from the first five weeks, one from the middle five, and one from the last six. For each author, write a paragraph or two describing what listed themes seem to be prominent in the author's text(s), and how the author addresses those themes.

This assignment must be between 600-900 words.

2. ANNOTATED BIBLIOGRAPHY (30 POINTS)
DUE DATE: FRIDAY OF WEEK 7

Narrow your focus to one author, or perhaps two whom you intend to compare/contrast. Establish historical context for the author and work through basic encyclopedia/dictionary research. Consult reference works on the CUI Library LibGuide for History at <http://cui.libguides.com/hist201> and <http://cui.libguides.com/hist202>. Select at least two works of secondary literature (you are limited to monographs, chapters in edited books, or articles from scholarly journals) that provide either historical background for, or analysis of, the particular text(s)/author(s) upon whom you have chosen to focus. Write a bibliography entry for each source (at least 1 or 2 for your primary source(s), 1 for your encyclopedia research, and at least 2 for your secondary sources), and a one-page annotation for each.

Inappropriate use of and reference to online sources constitutes failure on this assignment. NO ONLINE DICTIONARIES / ENCYCLOPEDIAS / OTHER WEBSITES may be used to support your paper's research. Recall that journals accessed via database and other such sources are considered print resources for all practical purposes, and you are NOT to cite database information in your bibliography or footnotes.

This assignment must be between 800-1200 words.

3. FIRST PARAGRAPH/OUTLINE (40 POINTS)
DUE DATE: FRIDAY OF WEEK 9

Write the first paragraph / outline of the paper, which must include the following elements:

- A. The immediate context of the text(s) being examined, including the year of the text (or approximate year, if unknown); the major social, political, religious, or related events and/or trends that may have affected the text(s); and information about the author that may be useful for understanding the text(s).
- B. The thesis statement, which should demonstrate the unique perspective the author brings to the topic you are treating and why it matters in history.
- C. A brief preview or roadmap of the arguments that you will make in support of your thesis.

4. FINAL PAPER (100 POINTS)
DUE DATE: FRIDAY OF WEEK 12

Your final paper must be 7-9 pages (1800-2300 words), PLUS the title page and bibliography.
You must turn your paper in via SafeAssign
You must follow all instructions.

While it may NOT count among your bibliography's secondary sources, you will find it very helpful to use the *Synopticon* on reserve in the library.

Some additional notes:

Take your writing seriously. You are a student, and that means you need to exchange ideas in the currency we use in scholarship: the written word. If your ideas get expressed accurately and powerfully in print, then you succeed in this vocation of being a student. If not, then you fail, in part or entirely. There are plenty of opportunities to firm up your writing: books, articles, Writing Centers, classes, and websites aplenty are available to teach you how to do this task. The thesis is plain: make your thoughts known, and deliver them in such a way as not to hinder your audience's understanding, from thesis paragraph to footnotes to bibliography. Employ the Writing Center as early as possible to help you; use us and other instructors as well if you need additional help.

Grading Template: Term Paper**The West and the World**

This sheet has been provided for you for your own records. It does not need to be signed. You should use it to track the course of your paper assignments. You will receive grades throughout the term which you may want to record here for yourself to reflect on your progress in getting this part of the class completed. Each of the preliminary assignments counts toward your grade, adding up to a total of 100 by the submission of the thesis/outline.

Preliminary Assignments

9/20 Paper proposal _____ /30

10/4 Annotated bibliography _____/30

10/18 Thesis/outline _____/40

Paper Assignments Total _____/100 pts

Final paper

11/8 Final paper _____/100 pts

Paper Grade Breakdown (You will receive a sheet showing your score in each of the categories, as well as a final score)

Thesis (20 points): There is a clear argument presented (that is, you state clearly near the beginning of your paper what you are arguing and how, and the argument adheres to the assignment).

Content (20 points): Solid, accurate information is presented in support of the thesis, reflecting broad study and deep thought.

Organization (20 points): There is logic, order, and readability to the information presented.

Usage/Documentation (20 points): Usage of the English language, including grammar, punctuation, spelling are correct; and proper, generous documentation has been given.

Adherence to professor's instructions (20 points): 7-9 pages (1800-2300 words), format correct (font, margins, footnotes, etc.), style following *A Writer's Reference* (see CMS style in Hacker and Sommers, summarized at the end of this document in the Concordia University, Irvine History Dept. Style Guide).

Department of History and Political Thought, Concordia University
Style Guide “Cheat Sheet”

For further guidance, please refer to *A Writer’s Reference* (7th ed.) By Diana Hacker and Nancy Sommers, pp. 499-537 (If there are questions or discrepancies ask your instructor.)

1. LAYOUT OF ASSESSED WORK

- Margins must be 1” on all sides of the page
- The text must be double-spaced; the footnotes and bibliography should be single-spaced.
- Font should be Times New Roman; size for text should be 12pt; for footnotes 10pt.
- The title page should record the essay question or title, the name of the student, course name and section number, the professor’s name and the date.
- The bibliography should begin on a separate page at the end of the essay.
- Use footnotes for citation of sources instead of parentheses within the text.
- Footnote markers should be numerical and superscript; footnotes should run consecutively throughout the essay.
- All pages, **NOT including** the title page and bibliography, should be numbered consecutively in the top right corner of each page.
- Quotations of three lines or fewer should run on in the text and be enclosed in quotation marks. Quotations of more than three lines should be inset on both left and right sides and single-spaced, without quotation marks.

IF ANY OF THESE THINGS ARE UNFAMILIAR TO YOU SEE THE CORE PEER TUTOR AND/OR THE PROFESSOR

2. BIBLIOGRAPHY

- The bibliography should list all material which has informed the content of the essay
- In all sections the works should be listed alphabetically by author. Works by the same author should be listed alphabetically by title under his/her name.

3. FOOTNOTES

You may find it useful to put together your bibliography before you start writing and then cut and paste individual entries into the footnotes.

The formatting of a footnote entry differs from that of an entry in the bibliography in that

- the author’s first name, or initials, come before his/her surname;
- the footnote will usually contain a page reference: each citation must provide the precise page number on which the material appears (it is not sufficient to reference all the pages of the entire article as in the bibliography);
- imprint info (publisher, etc.) is slightly different in footnotes than in biblio: see examples.

BIBLIOGRAPHY FORMAT

It is essential that the layout of the bibliography is logical and consistent. Examples:

1. Book (primary source)

Robertson, A.J., ed. and trans. *Anglo-Saxon Charters*. Cambridge: Cambridge University Press, 1956.

Virgil. *Aeneid*. Trans. by Stanley Lombardo. Indianapolis: Hackett, 2005.

2. Book (monograph)

Colley, Linda. *Captives: Britain, Empire and the World, 1600-1850*. London: Anchor, 2002.

3. Chapter within a Book

Bahlcke, Joachim. "Calvinism and Estate Liberation Movements in Bohemia and Hungary (1570-1620)." In *The Reformation in Eastern and Central Europe*, edited by Karin Maag, 72-91. Aldershot: Scolar Press, 1997.

4. Journal Article

McGinnis, Scott. "'Subtiltie' Exposed: Pastoral Perspective on Witch Belief in the Thought of George Gifford." *Sixteenth Century Journal* 33 (2002): 665-686.

FOOTNOTES – EXPANDED FORM FORMAT (used the first time the source is cited)

1. Book (primary source cited by page; but be aware poems, ancient/medieval translated sources, plays, the Bible, etc., get cited by paragraph, line, act, scene, chapter, verse, etc.)

¹ A.J. Robertson, ed. and trans., *Anglo-Saxon Charters* (Cambridge: Cambridge University Press, 1956), xix.

² Virgil, *Aeneid*, trans. Stanley Lombardo (Indianapolis: Hackett, 2005), 6.108-112.

2. Book (monograph)

³ Linda Colley, *Captives: Britain, Empire and the World, 1600-1850* (London: Anchor, 2002), 45.

3. Chapter within a book

⁴ Joachim Bahlcke, "Calvinism and Estate Liberation Movements in Bohemia and Hungary (1570-1620)," in *The Reformation in Eastern and Central Europe*, ed. Karin Maag (Aldershot: Scolar Press, 1997), 85.

4. Journal article

⁵ Scott McGinnis, "'Subtiltie' Exposed: Pastoral Perspective on Witch Belief in the Thought of George Gifford," *Sixteenth Century Journal* 33 (2002): 670-675.

ABBREVIATED FORM OF FOOTNOTES (used the second and subsequent citations of the same work, in abbreviated, but readily identifiable, form: usually author's surname, short version of title and page reference.)

1. Book (primary source)

⁶ *Anglo-Saxon Charters*, 51-53.

⁷ Virgil, *Aeneid* 4.650-651 (trans. Lombardo).

2. Book (monograph)

⁸ Colley, *Captives*, 63.

3. Chapter within a book

⁹ Bahlcke, "Calvinism and Estate Liberation," 82.

4. Journal article

¹⁰ McGinnis, "'Subtiltie' Exposed," 676-677.